

Freeborn County ZAP Program

Party Protocol

Law Enforcement Response

- On duty personal will assess manpower needed.
- Search warrant should be prepared if needed.
- ZAP Officer call out will be by date of hire and rotate through.
- Off duty personal can respond in plainclothes or uniform.
- Meet at the LEC for briefing.
- Respond to party in marked & unmarked vehicles

Law Enforcement Response

- Surround building or site. (If possible send in undercover officers first.)
- Secure the scene. (Treat it as a crime scene)
- Everyone gets processed & interviewed to identify the adult provider.
- Anyone 21 or older are suspects for providing and are detained temporarily until they are cleared.
- Photograph the scene & collect the evidence.

Law Enforcement Response

- Set assembly line to give PBT tests, fill out citations, and secure the scene.
- Whose ever jurisdiction that the party is in will sign the citations.
- Depending on the size and location of the party, minors will be released to parents at the scene or at the LEC.
- Everyone involved with the call fills out a supplemental report documenting what their role was at the scene.
 - A separate supplement (charge sheet) should list who was arrested, what their PBT test was, school they attend, and who they were released too.

Law Enforcement Response

- If someone violates their probation and an A&D hold is signed, whoever's jurisdiction that the party was found in will provide the transport.
- If a bus is needed for transport, the grant will pay for it.
- The grant will not pay for court time.
- The departments supervisor where the party is taking place is the officer in charge.